CERTIFICATION PROGRAM

Why Get IDEA Certified?

The CaseWare IDEA Certification program offers IDEA Data Analysis software users the opportunity to become a Certified IDEA Data Analyst (CIDA). This standard accreditation distinguishes you as being a highly skilled IDEA user who is able to effectively use CaseWare IDEA technology in your analysis and/ or audit work.

Our IDEA certification program furthers your professional development by demonstrating that you have advanced technical abilities and are uniquely positioned to provide sound and knowledgeable business analysis and recommendations. An IDEA certification is also an independent validation of your skills and expertise in using data analytics.

Additional Benefits

1. Obtain a professionally recognized credential in your industry

2. Earn Continuing Professional Education (CPE) credits by attending the certification's training courses

3. Gain a competitive edge by applying advanced analytical skills in your job

How Do I Get Certified?

You can become certified in one or both programs by either taking the necessary training or demonstrating that you have suitable experience. In either case, candidates must pass an exam.

Training Option

Once you complete the required courses (see below), you have one year in which to apply for certification. After your certification eligibility is granted, you then have three months to complete the certification exam.

Courses	Required
CI101 IDEA Data Analysis Level 1 - (2 Days)	Yes
CI102 IDEA Data Analysis Level 2 - (2 Days)	Yes

For more information visit
idea.caseware.com/learn/overview

To find the latest schedule of training courses, go to idea.caseware.com/learn/training

Experience Option

You must submit the following documentation to demonstrate your experience:

1. Minimum two-page description of your experience using IDEA

2. A letter from a supervisor or colleague attesting to your competency using IDEA

3. A description of at least two substantial projects where you used IDEA . The description should include types of tests and tasks that you have used in IDEA, data size, length and dates of the projects, sector/area of activity (e.g., P-Cards, loans, etc.) and your findings.

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Exam Format

For CIDA certification, the exam will be in case study format and there will be 30 multiple choice questions to complete. You will need to download data files to complete the exam.

The exam will take at least three but no more than four hours, and you must pass the exam with a score of 75% or higher.

Preparing for the Exam

To help you prepare for the exam, we will send you in advance a file containing a list of topics that can be covered in the exam, some sample questions and their associated data files. For those interested in CIDA certification, you can also attend our CI201 CIDA Exam Preparation course.

NOTE: If you fail the exam, you will have to wait six months before you can apply to take it again. An examination fee will apply.

Certification Renewal

Your IDEA certification must be renewed every three (3 years). To renew your certification, you must submit an update of your professional experience as well as repeat and receive a passing grade on the exam.

How to Apply

To apply to enter the certification process, ensure that you have completed the required prerequisites for either the Training or Experience option and complete the form at idea.caseware.com/learn/certification.

Languages

The Certification program is only available in English.

Fees and Payment Options

Certification fees (Training option): $250
Certification fees (Experience option): $400
Certification renewal: $150

Certification fees can be paid via PayPal, VISA or MasterCard®.

For more information on the IDEA Certification program, contact us at ideacertification@caseware.com.

About CaseWare IDEA

CaseWare IDEA is an internationally recognized data analytics software company that provides solutions for auditors, finance professionals and compliance officers in the banking, accounting, government, healthcare, utilities, insurance and online retail sectors. A leader in the audit and accounting industries for over 25 years, IDEA® Data Analysis Software equips auditors, accountants and other finance professionals with a toolkit that allows them to perform data analysis quickly for various audit-related tasks: from payroll monitoring to providing assurance.

Caseware solutions are used by over 400,000 users, in 130 countries and in 16 languages. To learn more visit idea.caseware.com.

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